

Jan - Dec 2006

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Sales Tax Remittance Return

☐ Filing an Amended Return? Check this box and attach a letter of explanation.

NAME _____ TAX REG. NO. _____
FIRM NAME _____
STREET ADDRESS _____
CITY, STATE, ZIP _____

Address Changes? business location ☐ mailing address ☐ Business closed? ☐ Date closed ____/____/____ See Help section, pg 2. Other Correspondence? ☐

➔ Please fill in the appropriate box and note address changes above, if applicable.

➔ USE BLACK INK AND RETURN ORIGINAL FORM.

This Sales Tax Remittance form replaces the Combined Excise Tax Return. If your total annual gross business income is less than \$28,000 and you owe retail sales tax under \$2,000, you may report sales tax on this form (see reverse for instructions). The business and occupation (B&O) tax is not due because the Small Business Credit will eliminate your B&O tax liability. If your annual gross business income is greater than \$28,000, you owe retail sales tax over \$2,000, or you owe taxes other than retail sales tax, please see reverse for instructions. **This return is due January 31, 2007.**

Finalizing Your Sales Tax Remittance Return

- Sign, date, and provide a contact number below.
- Keep a copy for your files, and mail **original** form with your payment in the enclosed envelope.
- Please do not staple or paperclip your payment to the form.
- If remitting an amount different than the amount of tax collected, please enclose an explanation.
- Make check or money order payable to the Washington State Department of Revenue. Do not mail cash or coins.

DUE DATE: JANUARY 31, 2007

- ★ 5% Penalty is Assessed After January 31, 2007
- 15% Penalty is Assessed After February 28, 2007
- 25% Penalty is Assessed After April 2, 2007

If the due date falls on a weekend or legal holiday, the due date is extended to the next business day.

➔ Phone () _____ Date ____/____/____

➔ Signature _____

Please check applicable box(es):

- ☐ No Sales Tax Collected in 2006 and/or;
- ☐ Gross Business Activity totaled less than \$28,000;
- OR -
- ☐ No Business Activity in 2006.

NOTE: If you would like to file "**No Business Activity**" on-line or by telephone, please see reverse for instructions.

1) Sales Tax Collected (See item one, page 2)

, .

2) ★ Penalty, if applicable (Minimum \$5.00)

, .

3) TOTAL AMOUNT OWED (add lines 1 and 2)

, .

INSTRUCTIONS FOR COMPLETING SALES TAX REMITTANCE RETURN (LINES 1-3)

1. Determine if your gross business income is less than \$28,000. If it is greater, please go to our web site at <http://dor.wa.gov>. Click on FORMS to obtain a copy of the *Annual 2006 Combined Excise Tax Return*, or call us at (360) 902-7180 or 1-800-647-7706.

If you know the amount of retail sales tax collected, enter the amount in the *Sales Tax Collected* box, line 1. Breakdown by location codes is not necessary. The Department will distribute the local sales tax portions appropriately.

If you don't know the amount of retail sales tax due for 2006:

Multiply your taxable retail sales by the retail sales tax rate (see attached chart). For future tax rate changes, go to <http://dor.wa.gov>.

Gross Amount		Combined Sales Tax Rate		Sales Tax Collected
<input type="text"/>	x	<input type="text"/>	=	<input type="text"/>

* Enter this amount in the Sales Tax Collected box, page 1

2. If you are filing the return after the due date, a penalty is due. See the due date and penalty rates located above the signature line on the reverse side. Multiply the penalty rate you owe by the *Sales Tax Collected* and write this amount in the *Penalty* box, line 2.

** If you are filing your return late and are requesting a waiver of the penalty, please check the box on the bottom of page 1, and attach your written request to this return. For more information about the penalty waiver criteria, please call Tax Express at 1-800-334-8969, enter code 429.

3. Indicate the *Total Amount Owed*, plus penalty, if applicable (add lines 1 and 2).

Keep a copy of your return for your files and **mail original form with your payment** in the enclosed envelope. Please do not staple or paperclip your payment to the form. If remitting an amount different than the amount of tax collected, please enclose an explanation. Please make check or money order payable to the Washington State Department of Revenue. Do not mail cash or coins.



To file an excise tax return on-line, or to file a No Business Activity return, visit the Department's web site at <http://dor.wa.gov>, click on E-file (Electronic Filing), and follow the instructions.

TELEPHONE ASSISTANCE

If you would like to file "**No Business Activity**" by telephone, call our toll-free number 1-800-647-7706. Enter code 111 and follow these steps:

- 1) Enter your 9-digit tax registration number;
- 2) Verify the number entered;
- 3) Enter 1;
- 4) Respond to pre-recorded questions to file your return over the telephone.

Do not mail paper return back to the Department.

For tax assistance, visit <http://dor.wa.gov> or call 1-800-647-7706. To inquire about the availability of this document in an alternate format for the visually impaired, please call (360) 705-6715. Teletype (TTY) users please call 1-800-451-7985.